

# INSTRUCTIONS FOR POSTER PRESENTERS

Size of usable space (poster board actual size): 90 cm wide x 150 cm high (portrait)

# **Preparing your poster**

#### **Text on poster**

- Use a clear typeface and, if possible, a laser printer.
- Please us the ECTH poster template which you can download <u>here</u>. Only when using the Poster template, you can be selected for a Poster award.
- The poster should be readable from a distance of 2-3 meters. This means that all lettering should be at least 8mm high, with a minimum font size of 28. For more details download here the information leaflet.

#### Material of your poster

• Please do not prepare your poster on canvas but only on paper

#### **Graphs and diagrams**

- Graphs and figures should be readable from a distance of 2-3 meters.
- They should be drawn with a minimum line width of 1 mm.

#### Poster-session

The Poster Session will be organised on Thursday 14 September from 17:30 - 18:30.

All Poster authors are kindly requested to be present at their poster during the entire session.

The Poster session will be held to enable poster presenters to showcase their work. All delegates are invited to walk around the poster area to view the posters and to enter into lively and challenging discussions with the poster presenters. Snacks and drinks will be served.

#### **Poster Area**

Posters will be presented in the poster area, which is located on the ground floor, in the main corridor of the Valencia Conference Center.

The number of your poster (for example P-001) can be found in your email, ECTH website, and online Abstract Book.

### **Poster Desk**

Assistance and material for mounting the posters will be available from set-up time at the poster desk, located at the registration area. Setting-up a poster generally takes at least 10 minutes.

- Mounting posters: Wednesday, 13 September at 08.30
- <u>Dismantling posters:</u> Friday, 15 September before 13.30

Posters should be mounted with velcro only. Assistance and material for mounting the posters will be available at the poster desk, located at the registration area.

The ECTH 2023 Congress Organisers and Secretariat will not be responsible for posters which are not dismantled on time. Posters which have not been taken down by the author(s) will be removed and destroyed by the ECTH Secretariat.

#### **Opening hours Poster desk:**

 Wednesday
 13 September
 08.30 - 18.00 hours

 Thursday
 14 September
 08.30 - 18.30 hours

 Friday
 15 September
 08.30 - 13.30 hours

## **Responsibility for Poster Presentation**

ECTH and local committees do not assume any responsibility for material displayed on the poster boards.

#### Queries

If you have any queries concerning the procedures, please contact the ECTH Congress Secretariat Tel: +31 (0)20 5754220 or <a href="ECTH@wearemci.com">ECTH@wearemci.com</a>